

**Sept. 12, 2018**  
**PBO Meeting - High School**

Attendance: Jody King, Jackie Schuh, Roger Romens, Candi Martin, Amy Daniels, Steve Acton, Dick Heinecke, Karen Sutcliffe, Jennifer Rozek, Tammy Tennies, Mike Daniels, Rich Cialdini, Amy Pitrof, Nancy Hogan, Rebecca MacCudden

**I) Welcome and Roll Call**

- II) Approval of July Minutes** - Minutes will be posted on the SHS PBO tab. Please review in the future before arriving to the meeting. Dates of meetings will be posted there and times.

**III) Treasurer's Report:**

- a. Everything is going well. Some loss in August because of new equipment purchase.
- b. PBO PO BOX: Expires in July next year. We will then be discontinuing that and using the school mailbox to save cost.
- c. Raffle License: Rich is working on this for future fundraising. Hopefully we will have it by mid to late October. It will be a Type B License and just cover the HS PBO
- d. Update on other PBO's paying insurance: Rich has informed the other schools that have not yet paid into the insurance bill that they still owe us. Still waiting on a few schools.
- e. Approval of Treasurer's report: Steve Acton made a motion to approve, Karen Sutcliffe seconded the motion. Motion was approved.

**IV. Old Business**

- a. **Sunshine Committee** - Amy Daniels: Amy has talked to Mr. Ourada and has gotten 4 dates approved to serve food to teachers. Sign Up online is ready to go. Amy will take care of the main portion and have spots for parents to bring the rest of the meal. Amy will get us an estimate of the cost to provide main meal.
- b. **Open House:** We staffed a table for open house and had a wheel where people could win items.
- c. **Sept. 10th** (Auditorium Grand Opening): Again we staffed a table there. Lots of alumni at this event.
- d. **Teacher update on Opening day:** Teacher's received a 10\$ gift card to Cousins and a pack of Extra Gum with inspirational message (from sunshine) The teachers were very appreciative. They also expressed excitement about autonomy given when running concessions.

**V. New Business**

**a. Fundraisers:**

- \* **Trivia Night** will be our major fundraiser (besides concessions) - We need to get a committee up and running for this. If interested in joining this committee please email a board member. Date will be sometime in Feb. There will be prizes and raffles.
- \* **Apparel Order:** Amy Pitrof will chair this committee. Amy will be looking at various companies to make a decision on who to go with. Looking for an online store where all the money would be run through it. We will have items displayed at conference time and the order around then with pick up before Christmas.

**b. Sports/Athletics:**

- \* Buttons: We were not aware the clubs/sports counted on us for buttons. Sports that have come to us for buttons have been told that they could use the button machine and make their

own or have Network Photography make them. The button maker will be housed in the graphics club. PBO will buy supplies for buttons if clubs/sports ask. USA buttons in WestBend was where supplies were bought in the past.

c. **Concessions:**

- \* All fall and winter spots are filled!
- \* Back and forth with Pepsi with problems. Finally have a new sign, coolers are working, ordering a single door cooler for indoors stand.
- \* New food items at different events.
- \* Rules are in place - If your not on the schedule to help in concessions please don't enter stand.
- \* Lots of positive feedback: Lines short, people friendly, good food, autonomy appreciated by staff
- \* Using local vendors with good results - Cousins, Dominoes, and MJ's
- \* Gridiron Agreement: Still working out details on how to run stand efficiently for Gridiron.
- \* Stipend increased at previous meeting to 250\$ to run stand

d. **Parade:** We will be marching, will have free items to throw out, at the stand on homecoming will have free Koozie with a certain money purchase.

e. **Volunteer Update:** 60 or so volunteers signed up so far!

f. **Committee Chairs Needed:**

- \* Apparel - Amy Pitrof
- \* Sunshine - Amy Daniels
- \* Fundraisers: still need
- \* Events/Social Events: Roger Romans and Steve Acton

g. **Graduation Pancake Breakfast**

- \* Tammy has contacted the Rotary who puts on pancake breakfast for groups.
- \* For around 1000\$ we should be able to feed the graduating class before practice on Friday morning.
- \* Tammy will contact Phil Ourada to get it on schedule and get blessing.
- \* New idea - Freshman Cookout!

h. Adjournment: Mike Daniels made a motion to adjourn and Karen Sutcliffe seconded the motion. Meeting adjourned.