

## 2<sup>nd</sup> SEMESTER EXAM SCHEDULE 2018 - 2019 SCHOOL YEAR

### SEMESTER EXAMS GUIDELINES & COMMENTS

1. Semester exams will be given over a four-day period, beginning Thursday, June 6. See the exam schedule for scheduled times.
2. Students are to be at their exams on time. Students who are tardy for an exam will not be allowed into the classroom. Tardy & unexcused students may lose the opportunity to take the final exam. Students who are legitimately excused from an exam(s) may make up the exam(s) on Monday, June 10 at a 12:10pm start time or Tuesday, June 11, at a 9:05am start time in the library.  
**Entry after the start times is not allowed**
3. All students must take all exams during the assigned time on the exam schedule.
4. **Students MAY NOT switch testing periods without written permission from an administrator.** Switches will only be permitted under extenuating circumstances that are confirmed by parents. All exams must be completed by 10:30am on Tuesday, June 11.
5. Students are not required to report to school at times they do not have exams. All students in the building but not taking an exam are to be in their assigned study hall. The Writing Center, room 137, will also be open. Students must remain out of other school district buildings and off middle school property.
6. Students are not to be in the halls or at their lockers during exam periods. Students may go to lockers during the break periods. Students arriving early for an exam must go to the cafeteria until the next break.
7. Teachers are not to dismiss students early.
8. There will be only one lunch each day. Students may leave school during lunch. Students should not loiter in the parking lot. Students are held solely responsible for returning on time for their next exam.
9. The resource period is an open study time. Students must be in the cafeteria or library. Students, with a pass may also seek teacher assistance. Hallways should remain clear.

Thursday, June 6	Friday, June 7	Monday, June 10	Tuesday, June 11
7:25-8:05 Resource Period	7:25-8:05 Resource Period	7:25-8:05 Resource Period	7:25-9:00 <b>5<sup>th</sup> Hour Exam</b> (Last 5 minutes for announcements)
8:10-9:45 <b>6<sup>th</sup> Hour/6<sup>th</sup> &amp; 7<sup>th</sup> A Day Exam</b> (First 5 minutes for announcements)	8:10-9:45 <b>2<sup>nd</sup> Hour/1<sup>st</sup> &amp; 2<sup>nd</sup> B Day Exam</b> (First 5 minutes for announcements)	8:10-9:45 <b>7<sup>th</sup> Hour /6<sup>th</sup> &amp; 7<sup>th</sup> B Day Exam</b> (First 5 minutes for announcements)	9:05-10:30 Make-up exam period for any excused absence students
9:55-11:25 <b>1<sup>st</sup> Hour/1<sup>st</sup> &amp; 2<sup>nd</sup> A Day Exam</b>	9:55-11:25 <b>9<sup>th</sup> Hour/8<sup>th</sup> &amp; 9<sup>th</sup> B Day Exam</b>	9:55-11:25 <b>3<sup>rd</sup> Hour/3<sup>rd</sup> &amp; 4<sup>th</sup> A Day Exam</b>	<b>No Lunch</b> <b>(School Day ends @ 10:30 A.M.)</b>
11:25-12:05 – Lunch	11:25-12:05 – Lunch	11:25-12:05 – Lunch	
12:10-1:40 <b>8<sup>th</sup> Hour/8<sup>th</sup> &amp; 9<sup>th</sup> A Day Exam</b>	12:10-1:40 <b>4<sup>th</sup> Hour/3<sup>rd</sup> &amp; 4<sup>th</sup> B Day Exam</b>	12:10-1:40 Make up exam period for excused absences from June 5 or 6 <b>OR</b> Resource Period	
1:45-2:31 Resource Period	1:45-2:31 Resource Period	1:45-2:31 Resource Period	