

872 INQUIRIES AND COMPLAINTS REGARDING SCHOOL PERSONNEL

Inquiries and/or complaints received by Board members relative to the conduct or actions of the district administrator in performance of his/her duties should be brought to the attention of the district administrator and members of the Board at a meeting of the Board of Education.

Inquiries and/or complaints relative to the conduct or actions of other personnel should be brought to the attention of the appropriate principal or supervisor for investigation and appropriate action. If the inquiry or complaint is not satisfied with the action taken at divisional level, the matter will be brought to the attention of the district administrator for review and appropriate action. If the complainant requests Board action, the complaint shall be submitted in writing stating the specifics of the allegation and the relief sought.

Reviewed, revised, and approved by the Board of Education on January 28, 2008.