## NOTICE TO EMPLOYEES

## Policy 823 Exhibit-1

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The District Administrator has been designated as the legal custodian of records for the School District of Slinger.

The legal custodian is vested by the Board of Education with full legal power to render decisions and carry out the duties of the Board under the public records and property law. Requests for access to records shall be referred to the legal custodian. The legal custodian will determine whether a record of the district must be made available for inspection and/or copying by a requestor, or whether the request may be denied.

**Legal References:** 

**Cross References:** 

Adoption Date: 8/18/2014