

The Board of Education has authorized installation of a video camera system in some of our district buildings for the purpose of maintaining a safe and orderly educational environment, for identifying disciplinary issues, for minimizing theft and vandalism, and for enforcing school policies and rules.

Cameras are authorized for use in the following areas where the public, students and staff have no reasonable expectation of privacy: entrances, hallways, classrooms, commons, gymnasiums, athletic fields, parking lots and the exterior of buildings. Cameras are prohibited in areas such as inside bathrooms, locker rooms and health rooms.

Other public areas of district buildings and grounds may be subject to limited term surveillance with the written authorization of the district administrator. Such approval will be granted only in situations when the district administrator has reason to believe that a safe and orderly educational environment is at risk or to monitor areas where theft and vandalism are believed to be occurring.

Signs will be posted at all main entrances to district buildings stating "Surveillance Cameras May Be In Use."

Only individuals authorized by the building principal(s) or the district administrator may view recordings of the security tapes. The district reserves the right to provide copies of recordings to law enforcement agencies as deemed appropriate by the district administrator and in compliance with appropriate federal and state laws.

Video recordings will be kept only when they become a part of a student disciplinary action, per the student records policy, or as part of an ongoing investigation.

This policy will be distributed through student and employee handbooks, on facility use forms and by other reasonable means.

### **Legal References:**

### **Cross References:**

**Adoption Date:** 1/16/2017