

Support personnel are defined as those personnel who provide services to the support of the educational function to include secretarial-clerical, teacher aides, custodial-maintenance, and food service.

Support service personnel shall be cooperatively selected by the manager-supervisor of the division they will be employed in with the approval of the district administrator.

Employees shall be selected on their ability to perform the tasks assigned to them.

No employees will be assigned to a department in which they would be supervised by an immediate relative, defined herein as spouse, parent-child, or in-law relationship.

Work rules and hours will be defined and set by department or division managers with the expressed approval of the district administrator.

### **Legal References:**

### **Cross References:**

**Adoption Date:** 8/26/2019