

411 RULE STUDENT DISCRIMINATION COMPLAINT PROCEDURE

The School District of Slinger does not discriminate against pupils on the bases of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap in its education programs or activities.

The district encourages informal resolution of complaints under this policy. If any person believes that the School District of Slinger, or any part of the school organization has failed to follow the law and rules of s. 118.13, Wis. Statutes, or in some way discriminates against students on the bases of sex, race, religion, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, learning disability, or handicap, he/she may bring or send a complaint to the administration office at the following address:

District Administrator
School District of Slinger
207 Polk St.
Slinger, WI 53086

STEP 1 A written statement of the complaint shall be prepared by the complainant and signed. This complaint shall be presented to the district employee designated to receive complaints. That employee shall send written acknowledgment of receipt of the complaint within 45 days.

STEP 2 A written determination of the complaint shall be made by the Board within 90 days of receipt of the complaint unless the parties agree to an extension of time.

- A. Appeals under 20 USC s.1415 and chapter. 115, Wis. Statutes, relating to the identification, evaluation, educational placement, or the provision of a free appropriate public education of a child with a disability shall be resolved through the procedures authorized by chapter. 115, subchapter V, Wis. Statutes.
- B. Complaints under 20 USC s. 1231e-3 and 34 CFR ss. 76.780-76.782, commonly referred to as EDGAR complaints, that the state or a sub grantee is violating a federal statute or regulation that applies to a program shall be referred directly to the state superintendent.

STEP 3 If a complainant wishes to appeal a negative determination by the Board, he/she has the right to appeal the decision to the state superintendent within 30 days of the Board's decision. In addition, the complainant may appeal directly to the state superintendent if the Board has not provided written acknowledgment within 45 days of receipt of the complaint or made a determination within 90 days of receipt of the written complaint. Appeals should

be addressed to:

State Superintendent
Wisconsin Department of Public Instruction
125 S. Webster St.
P.O. Box 7841
Madison, WI 53707

STEP 4 Discrimination complaints on some of the above bases may also be filed with the federal government at the following address:

Office for Civil Rights
U. S. Department of Education
111 N. Canal Street
Room 1053
Chicago, IL 60606

MAINTENANCE OF COMPLAINT RECORDS

Records of all complaints shall be kept for the purpose of documenting compliance and past practices. The records shall include information of all levels of the complaint and any appeals. The records should include:

1. The name of the complainant and his/her status.
2. The date the complaint was filed.
3. The specific allegation made and any corrective action requested by the complainant.
4. The name(s) of the respondent(s).
5. The levels of the processing followed, and the resolution, date and decision making authority at each level.
6. A summary of facts and evidence presented by each party involved.
7. A statement of the final resolution and the nature and date(s) of any corrective or remedial action taken.

Reviewed, revised, and approved by the Board of Education on January 17, 2005.