

Decisions to promote or retain a pupil in grades K through 8 shall be made based upon consideration of the following criteria:

1. The student's academic performance, social, and emotional development;
2. The recommendations of teachers, which shall be based solely on the student's academic performance;
3. The student's score on state or district mandated standardized tests, unless the student has been excused from taking the examination; and,
4. Other academic criteria, such as grade level expectations, accommodations plans, or individual educational plans.

In considering retention, the following procedure shall be followed:

1. Student's academic, social, and emotional development shall be reviewed by the classroom teacher and compared to grade level criteria;
2. The classroom teacher and/or parent shall then notify the principal of his/her request for consideration of retention;
3. Notification of consideration of retention shall be made to the parent/guardian by the principal;
4. Conference shall be held with the teacher, parent/guardian, principal, and others, as necessary.
5. Decision to retain or promote by the principal.

If a parent or guardian does not agree with the decision, s/he may appeal to the District Administrator.

## **Legal References:**

## **Cross References:**

**Adoption Date:** 9/22/2014

**Revised/Reviewed Date:** 3/26/2018, 11/22/2021