

The District may participate in resource sharing with other school and public libraries through interlibrary loan. Resource sharing is defined as lending school library media center material for a specified period of time to another library or patron of another library. The purpose of resource sharing is to obtain materials not available in one's local library media center.

Any type of material may be requested on loan from the school library media centers; however, individual libraries have the privilege of deciding in each case whether a particular item should or should not be loaned. School library media centers ordinarily will not loan:

- books in current and recurring demand, which have extensive holds and waiting lists at the library media center;
- reference materials;
- materials on reserve for group or class use;
- non-print materials at the middle and high schools; or
- school equipment.

Interlibrary loan activities shall not be used as a replacement for library media center collection development.

Borrowing school library media centers and patrons of these centers should make every effort to exhaust their own resources before requesting materials from another library, and to return materials promptly. All materials borrowed must be returned by the due date.

The decision to loan material is at the discretion of the lending library media center. The lending library is responsible for compliance with the federal copyright law and its guidelines.

Legal References:

Wisconsin Statutes

- [Section 43.72](#) [library exchanges]
[Section 120.12\(1\)](#) [board duty; care, control and management of school property]
[Section 121.02\(1\)\(h\)](#) [school district standard; provide adequate library services]

Wisconsin Administrative Code

- [PI 8.01\(2\)\(h\)](#) [library media services]

Federal Laws

- [Enhancing Education Through Technology Act of 2001](#) [educational technology plans, including state-required interlibrary loan policies]

Legal References:

Cross References:

Adoption Date: 5/19/2014