

The Board President, or in his/her absence the Vice-President, shall preside at all regular and special School Board meetings and call the meetings to order. The Board President, like any other Board member, has a duty to vote on all matters coming before the Board in the absence of an appropriate reason to abstain from voting (e.g., a conflict of interest).

A majority of the members of the Board (four members) shall constitute a quorum for the purpose of conducting Board business, except that a larger number of Board members may need to vote in favor of a motion in order for the Board to take action on those limited items of business which, by statute or policy, require approval by other than a standard majority vote. In the absence of a quorum, the only official action that the Board may take is to adjourn the meeting to another time and/or date.

Action on any item of business will be taken by motion. In this policy, the term "motion" is intended to include any "resolution" of the Board.

Business shall be conducted at regular and special Board meetings according to *Robert's Rules of Order, Revised* applying to small boards, except as otherwise provided by law or the Board. However, the failure to follow *Robert's Rules* or any other local procedural rule(s) that have been set at the discretion of the Board shall not, standing alone, be construed to render any decisions made by the Board void, voidable, or otherwise invalid.

## Legal References:

### Wisconsin Statutes

<a href="#">Section 19.88</a>	[ballots and voting]
<a href="#">Section 120.11(1)</a>	[quorum of the board]
<a href="#">Section 65.90(5)(a)</a>	[amending the tax levy or a previously-approved budget]

## Cross References:

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