

The Board may, from time to time, engage the services of qualified professional consultants to provide new insights and ideas for dealing with especially difficult problems and/or to provide special services which present staff is unable to provide. The kinds of assistance sought from consultants may include, but will not necessarily be limited to:

1. Conducting fact-finding studies, surveys, and research;
2. Providing counsel or services requiring special expertise; and
3. Assisting the Board in developing policy and program recommendations.

Before engaging any consultant, the Board may require submission of a written proposal, which can be incorporated into a contract or purchase order if it satisfies the wishes of the Board. Proposals will detail:

1. The specific objectives to be accomplished by the consultant;
2. The specific tasks to be performed;
3. The procedures to be used in carrying out the tasks;
4. The target dates for the completion of tasks; and
5. The method to be used to report results to the Board and/or to deliver any "product" to the Board

## **Legal References:**

## **Cross References:**

**Adoption Date:** 3/21/2005

**Revised/Reviewed Date:** 10/24/2017, 4/26/2021