

153 EVALUATION OF BOARD OPERATIONS

The Board of Education shall annually complete an evaluation of how the board operates. This evaluation shall consist of individual board members completing a written evaluation instrument that is turned in to the district administrator for collation of the data into a written report and summative evaluation. The board president may also distribute evaluation instruments to administrators, faculty, staff, parents, and community members who have interacted with the board during the previous year. This summative evaluation is to be discussed with the board as a whole and a plan for improvement established by the full board.

The suggested time line for this process is as follows:

February: Evaluation instrument distributed and discussed along with previous years' report and completed instrument returned to the district administrator.

March: Collated data and written summative report distributed to all board members.

April: Evaluation discussed with the full board and improvement plans formulated.

The evaluation process is to focus on total board operations and not the performance of individual board members. It is the responsibility of the president to discuss concerns about the performance of individual board members (e.g. excessive absence, lack of preparation for meetings) with that member privately.

Reviewed, revised, and approved by the Board of Education March 21, 2005