

1st SEMESTER EXAMS 2017 – 2018 SCHOOL YEAR

SEMESTER EXAMS GUIDELINES & COMMENTS

1. Semester exams will be given over a three-day period, beginning January 17. See the exam schedule for scheduled times.
2. Students are to be at their exams on time. Students who are tardy for an exam will not be allowed into the classroom. Tardy & unexcused students may lose the opportunity to take the final exam. Students who are legitimately excused from an exam(s) must make up the exams on Monday, January 22, at 9:00am.
3. All students must take all exams during the assigned time on the exam schedule.
4. **Students MAY NOT switch testing periods without written permission from an administrator.** Switches will only be permitted under extenuating circumstances that are confirmed by parents.
5. Students are not required to report to school at times they do not have exams. All students in the building but not taking an exam are to be in their assigned study hall. Students must remain out of other school district buildings and off middle school property.
6. Students are not to be in the halls or at their lockers during exam periods. Students may go to lockers during the break periods. Students arriving early for an exam must go to the cafeteria until the next break.
7. Teachers are not to dismiss students early.
8. There will be only one lunch each day. Students may leave school during lunch. Students should not loiter in the parking lot. Students are held solely responsible for returning on time for their next exam.
9. The resource period is an open study time. Students must be in the cafeteria study hall or library. Students with a pass may also seek teacher assistance. Hallways should remain clear.

SEMESTER 1 EXAM SCHEDULE

Wednesday, January 17	Thursday, January 18	Friday, January 19
7:25-8:05 – Resource Period	7:25-8:05 – Resource Period	7:25-8:05 – Resource Period
8:10-9:45 – 2 nd Hr or 1&2 B Day Exam (First 5 minutes for announcements)	8:10- 9:45 – 1 st Hr or 1&2 A Day Exam (First 5 minutes for announcements)	8:10- 9:45 – 5 th Hr Exam (First 5 minutes for announcements)
9:55-11:25 – 6 th Hr or 6&7 B Day Exam	9:55-11:25 – 4 th Hr or 3&4 A Day Exam	9:55-11:25 – 3 rd Hr or 3&4 B Day Exam
11:25-12:05 – Lunch	11:25-12:05 – Lunch	11:25-12:05 – Lunch
12:10-1:40 – 8 th Hr or 8&9 B Day Exam	12:10-1:40 – 7 th Hr or 6&7 A Day Exam	12:10-1:40 – 9 th Hr or 8&9 A Day Exam
1:45-2:31 – Resource Period	1:45-2:31 – Resource Period	1:45 2:31 – Resource Period