

Slinger High School has joined forces with Parchment an on-line service to send out your high school transcripts. According to most colleges and universities this process is highly recommended. This process is a secure paperless way to send transcripts directly to the colleges of your choice.

The cost to send your transcript electronically through Parchment is \$4.40 (subject to change).

To access your transcripts through Parchment:

Log onto our school website @ [www.slinger.k12.wi.us](http://www.slinger.k12.wi.us) and click on the high school tab.

Under the guidance tab click on the transcript key.

Once you login to the Parchment website ([www.parchment.com](http://www.parchment.com)) you will have to sign-in or create an account to set up your personal account information.

#### \*Student Account Secondary Email Address

Once students no longer have access to the school-issued email address used to set up their Parchment account, they can no longer reset the password in their account. They must contact the Parchment Student Support team to get their direct permission to delete the student accounts. Students then must reset up a new account with a personal email address so that they can resume placing new transcript requests. Students will no longer have access to their previous transcript order history from their now-deleted account. Students that still have access to their account have the option to add a secondary email address such as Gmail, Yahoo, etc. This is especially crucial when their school email addresses are about to be disabled since students can still do a password reset or gain access to their account using their secondary email address.